

**MINUTES OF REGULAR MEETING JANUARY 13, 2020**

**Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held in the office of the Housing Authority at 6100 Adams Street, West New York, New Jersey 07093 on January 13, 2020.**

Secretary Robert DiVincent called the meeting to order at 7:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 16, 2019 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

**PRESENT:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Gomez, Commissioner Martorony Commissioner Velasquez and Frank Borin. Also present was a Housing Authority resident from 5806 Park Ave.

**ABSENT:** Commissioner Fuentes

At this time Mr. DiVincent referred to item # 3 A - Minutes of Previous schedule meeting dated December 13, 2019. Board was asked to approve as presented. Said motion was made by Commissioner Fernandez and seconded by Chairman Martell. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Martorony Commissioner Velasquez.

**NAYS:** None

**ABSTAIN:** Commissioner Gomez

At this time Mr. DiVincent referred to item # 3 B- Minutes of Previous Re-organization meeting dated December 13, 2019. Board was asked to approve as presented. Said motion was made by Commissioner Fernandez and seconded by Chairman Martell. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Martorony Commissioner Velasquez.

**NAYS:** None

**ABSTAIN:** Commissioner Gomez

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Commissioner Martorony and seconded Chairman Martell. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Martorony Commissioner Velasquez and Commissioner Gomez

**NAYS:** None

At this time Mr. DiVincent referred to Item #7

At this time Resolution No. 2019-028 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Authority accepted proposals for the following services – **RAD Grant Improvements to the Senior Buildings**, on or before, Thursday, November 21, 2019 at 1:00 PM.; and

**WHEREAS**, All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies; and

**WHEREAS**, the Authority accepted bids from:

| <u>Name</u>          | <u>Total Base Bid</u> |
|----------------------|-----------------------|
| Daskal LLC           | \$2,237,800.00        |
| Louis Gargiulo Co.   | \$2,396,650.00        |
| Kitchen Classics LLC | \$2,139,161.04        |

**WHEREAS**, pursuant to the Request for Proposals and HUD procurement regulations, the proposals were reviewed and scored by the Authority’s Review and Evaluation Committee; with Kitchen Classics LLC. proposal being scored the highest.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby awards a contract for said services to **Kitchen Classics LLC**, as recommended by Counsel after review of legal requirements and in accordance with HUD regulations.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Parkinson and seconded by Commissioner Fernandez. The roll was called as follows:

YEAS: Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez,  
Commissioner Martorony Commissioner Velasquez and Commissioner Gomez

NAYS: None

At this time Mr. DiVincent informed the Board that in regards to the Appliance Bid he’s still looking `for a State Contract. Also Mullion repairs at 5800 Jefferson will begin soon.

At this time the Board spoke to all security guards in order to address Board concerns in how the security guards handle the everyday situations and how the buildings are covert when one of the them calls out sick or is on vacations. Some security guards also did express their concerns in regards to their everyday work. Mr. DiVincnet will take all comments under advisement.

At this time the Board spoke to Ruben Vargas (Security Supervisor), they requested the weekly report which Mr. Vargas did not had. Mr. DiVincent would meet with Mr. Vargas to discuss disciplinary action.

At this time a Housing Authority tenant spoke in regards to having more security guards available in order to have all buildings cover at all times.

At this time Mr. DiVincent asked if there were any corrections, additions, comments or questions. There were none.

At this time Chairman Martell made a motion to adjourn and Commissioner Velasquez seconded.

Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary