

**MINUTES OF REGULAR MEETING AUGUST 17, 2020**

**Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held at 6100 Adams Street, West New York, New Jersey 07093**

Secretary Robert DiVincent called the meeting to order at 7:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 16, 2019 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO, THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

**PRESENT:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez, Commissioner Martorony, Commissioner Velasquez, Jason Capizzi and Fee Accounting Mr. Katchen.

**ABSENT:** None

At this time Mr. DiVincent referred to item # 3 A - Minutes of Previous schedule meeting dated July 20, 2020. Board was asked to approve as presented. Said motion was made by Commissioner Fernandez and seconded by Vice-Chairperson Reyes. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez

**NAYS:** None

**ABSTAIN:** Commissioner Martorony and Commissioner Velasquez

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Chairman Martell and seconded Commissioner Fernandez. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez, Commissioner Martorony, Commissioner Velasquez

**NAYS:** None

At this time Mr. DiVincent referred to Item #7

At this time Mr. Katchen (Fee Accounting) explained Budget Resolutions to the Board. Board requested additional information. Mr. Katchen agreed to compiled all information and forward such to all board members for review before next meeting.

At this time Resolutions No. 2020-015 / 16 and 17 were table as per board request.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Chairman Martell and seconded by Commissioner Martorony. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Gomez, Commissioner Martorony, Commissioner Velasquez

**NAYS:** None

At this time Chairman Martell discuss Security Guards updates. Also, he invited all Commissioners to do a walk through the buildings every so often which it would help to report back to the Director if there is any concern. Chairman Martell mentioned one of the building not been as clean as it should be. Mr. DiVincent explained the problem had been resolved.

**AMENDED OF MINUTES**

Chairman Martell and Commissioner Martorony would like to see minutes done item by item in details.

At this time Commissioner Martorony requested:

Agreement between the Housing Authority and the Corporation.

Background documentation on all vacation and sick days on all employees.

Support paperwork on the Budget.

Support documentation on what the Audited use to compile data for the Audit.

Commissioners made clear that this was the third time requesting above items.

At this time Mr. DiVincent and Mr. Katchen agreed and submitting all documents to the Board.

At this time Mr. DiVincent asked if there were any corrections, additions, comments or questions. There were none.

At this time Commissioner Fernandez made a motion to adjourn and Commissioner Velasquez seconded.

Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary