

**MINUTES OF REGULAR MEETING APRIL 20, 2020**

**Minutes of Scheduled Regular Meeting of the Board of Commissioners of the Housing Authority of the Town of West New York, in the County of Hudson, State of New Jersey held at 5800 Jefferson Street,  
West New York, New Jersey 07093**

Secretary Robert DiVincent called the meeting to order at 7:00 p.m.

**ADEQUATE NOTICE OF THIS SCHEDULED MEETING HAS BEEN PROVIDED BY WAY OF THE SCHEDULED CAUCUS MEETING, SCHEDULED REGULAR MEETING AND THE ANNUAL RE-ORGANIZATION MEETING DATED DECEMBER 16, 2019 POSTED ON THE BULLETIN BOARD, FORWARDED TO THE JERSEY JOURNAL, THE BERGEN RECORD, EL ESPECIALITO,  
THE CLERK OF THE TOWN OF WEST NEW YORK**

Saluted the Flag

The roll was called as follows:

**PRESENT:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Martorony, Commissioner Velasquez and Jason Capizzi.

**ABSENT:** Commissioner Gomez

At this time Mr. DiVincent referred to item # 3 A - Minutes of Previous schedule meeting dated February 24, 2020. Board was asked to approve as presented. Said motion was made by Chairman Martell and seconded by Commissioner Fernandez. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Martorony, Commissioner Velasquez.

**NAYS:** None

At this time Mr. DiVincent referred to items #4- Claims – General Fund, #5- Claims – Capital Fund Program #6 – Claims – Section 8 Voucher Program. Asking for a motion to accept as presented. Said motion was made by Commissioner Fernandez and seconded Chairman Martell. The roll was called as follows:

**YEAS:** Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Martorony, Commissioner Velasquez.

**NAYS:** None

At this time Mr. DiVincent referred to Item #7

At this time Resolution No. 2020-004 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Authority published a Request for proposals for Risk Management Services, in compliance with HUD procurement regulations; and

**WHEREAS**, on March 12, 2020 the Authority received a proposal from:

**THE ALAMO INSURANCE GROUP – 4%**

**WHEREAS**, the pursuant Request for Proposals and HUD procurement regulations, the proposals were reviewed and by the Authority’s Review and Best Practices Committee, consisting of Commissioner Martorony, Commissioner Velasquez and Executive Director Robert DiVincent; with the **Alamo Insurance Group** proposal being scored the highest.

**NOW, THEREFORE, BE IT RESOLVED** that the Authority hereby awards a contract for Risk Management Services to **Alamo Insurance Group, Inc.** for an amount not to exceed FOUR (4) percent of the Authority’s Program assessment inclusive of all consulting services, in

accordance with HUD regulations the Request for **Proposals and Alamo Insurance Group** dated March 12, 2020.

**BE IT FURTHER RESOLVED** that the Authority Chairman and Executive Director are hereby authorized and empowered to take whatever action may be necessary and execute any documents that may be required, on behalf of the Authority, after consultation with legal counsel, to effectuate the purposes of this Resolution.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Martorony and seconded by Chairman Martell. The roll was called as follows:

YEAS: Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Martorony, Commissioner Velasquez.

NAYS: None

At this time Resolution No. 2020-005 was read as follows:

**WHEREAS**, THE WEST NEW YORK HOUSING AUTHORITY (hereinafter ‘Authority’) is a public body, duly formed under the LOCAL REDEVELOPMENT AND HOUSING LAW, L. 1992, C. 79 as amended (Chapter 12A-1 of Title 40A of the New Jersey Statutes Annotated) and possesses the power set forth therein; and

**WHEREAS**, the Housing Authority advertised for and accepted Bids for Landscape Maintenance Service on March 12, 2020; and

**WHEREAS**, there was two bidders as follows:

<b>Bill’s Landscaping</b>	<b>\$48,000.00</b>
<b>Gregory Landscaping</b>	<b>\$70,000.00</b>

**WHEREAS**, said bid has been reviewed by Housing Authority Attorney, and found in legal conformance;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of this Authority that the Executive Director be and hereby is authorized to enter into a contract with **Bill’s Landscaping** for a period of two (2) years in the amount of **\$48,000.00**

**WHEREAS**, The Authority has concerns about Bill’s Landscaping’s ability to complete the task for the amount bid; and

**WHEREAS**, The Authority will monitor this contract to ensure compliance; and

**NOW, THEREFORE, BE IT RESOLVED** that this contract will be awarded to Bill’s Landscaping and that the contract will include a 30 day cancellation clause so that in the event that the Authority feels that the contractor is not complying, the Authority will then redid the contract and that the contractor will not be permitted to rebid the contract.

Mr. DiVincent asked if there were any questions, there were none. Since there were none, he asked for a motion to approve. Said motion was made by Commissioner Martorony and seconded by Chairman Martell. The roll was called as follows:

YEAS: Chairman Martell, Vice-Chairperson Reyes, Commissioner Fernandez, Commissioner Fuentes, Commissioner Martorony, Commissioner Velasquez.

NAYS: None

At this time Mr. DiVincent asked if there were any corrections, additions, comments or questions. There were none.

At this time Chairman Martell made a motion to adjourn and Commissioner Martorony seconded.

Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Robert A. DiVincent  
Secretary